

**Mewar University,**  
**Gangrar, Chittorgarh, (Rajasthan)**

No.

Date: 18<sup>th</sup> Nov, 2021

**Minutes of Chemical Safety and Procurement Committee meeting**

1. A meeting of Institutional Chemical Safety and Procurement Committee (CSPC) was held on 18<sup>th</sup> Nov, 2021 at 03:00 PM under chairmanship of Prof. (Dr.) K. S. Rana, chairman, (CSPC).
2. The following members were present:

Sr. No.	Name	Designation
1	Prof. (Dr.) K. S. Rana	Vice Chancellor – Mewar University
2	Mr. B. L. Swarankar	Registrar – Mewar University
3	Dr. Gulzar Ahmed	HOD Physics - Mewar University
4	Dr. Mohammad Ashid	HOD Chemistry - Mewar University
5	Dr. Gaurav Kumar Sharma	HOD Pharmacy - Mewar University
6	Mr. Hemraj Singh	Incharge Chemical Store
7	Mr. Sanjay Soni	Invited Member Head, dept of Chemical Engineering

Following is the detail of members who could not attend the meeting, with reasons mentioned herewith:

Sr. No.	Name	Designation
1	Mr. Rahul Kumar	HOD Chemical Engineering- Mewar University

**Agenda:**

1. Introduction & Welcome of committee members.
2. Review of chemical safety protocols for research activities.
3. Discussion of incidents and accidents related to chemicals.
4. Other related activities

## Meeting Minutes:

### 1. Introduction of new members:

The chairperson welcomed the members of the Chemical Committee.

### 2. Approval of the minutes from the last meeting:

The minutes from the previous meeting were reviewed and approved by the committee members.

### 3. Review of chemical safety protocols for research activities:

The Invited Member presented an overview of the chemical safety protocols for research activities. The committee discussed the need for regular training and refresher courses for researchers to ensure adherence to these protocols. The committee also recommended that Chemical Safety Officer should conduct routine inspections of the research facilities to ensure compliance with the protocols.

### 4. Discussion of incidents and accidents related to chemicals:

The Chemical Safety Officer reported on the incidents and accidents related to chemicals that had occurred since the last meeting. The committee discussed the measures taken to prevent future incidents and accidents, and recommended additional training and awareness campaigns for researchers.

### 5. Other activities

The committee discussed the on the available chemical safety manual. It was suggested to update it according to latest guidelines and regulations. The chairperson assigned a subcommittee to work on updating the manual and present it for approval at the next meeting.

  
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**Mewar University,  
Gangrar, Chittorgarh, (Rajasthan)**

No.

Date: 23<sup>rd</sup> May 2022

**Minutes of IBSC meeting**

1. A meeting of Institutional Bio-Safety Committee (IBSC) was held on 23/05/2022 at 02:30 PM under chairmanship of Prof. (Dr.) K. S. Rana, chairman, IBSC.
2. The following members were present:

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1	Prof. (Dr.) K. S. Rana	Vice Chancellor – Mewar University
2	Mr. B. L. Swarankar	Registrar – Mewar University
3	Dr. Ajit Joshi	I/C and Associate Professor, UTU Bardoli, Gujarat
4	Dr. Mohammad Ashid	HOD Chemistry - Mewar University
5	Mr. Pankaj Teli	Assistant Professor, Life Science Department, Mewar University

**Agenda:**

1. Approval of the minutes from the last meeting.
2. Biosafety protocols for research activities prepared were discussed.
3. Discussion of incidents and accidents related to biosafety.
4. Other points as per chair.

## MEETING MINUTES

### Introduction of members:

The chairperson welcomed all members of the Biosafety Committee.

### Approval of the minutes from the last meeting:

The minutes from the previous meeting were reviewed and approved by the committee members.

### Review of biosafety protocols for research activities:

The Biosafety Officer presented an overview of the Biosafety Officer conduct routine inspections of the research facilities to ensure compliance with the protocols. The recommended the protocol documents for approval necessary steps to be taken to follow the rules for safety.

### Discussion of incidents and accidents related to biosafety:

The Biosafety Officer reported on various examples related to the safety. The committee discussed the measures taken to prevent future incidents and accidents, and recommended additional training and awareness campaigns for researchers.

### Other activities

Proper planning for procurement of microorganism and micro nutrient is to be implemented. A committee is to be constituted for the above purpose and safety precautions and notifications should be displayed at various party of the chair.

### Decision / Recommendation of IBSC on New Research Protocol:

*Not Applicable*

S.No.	Title of the Protocol	Protocol No.	Species proposed	Type of Microorganisms proposed	Number of Microorganisms proposed	Approved/Rejected / Deferred/Any other remark/observation of IBSC

  
Chairman, IBSC  
Registrar  
Mewar University  
Gangrar, (Chittorgarh)

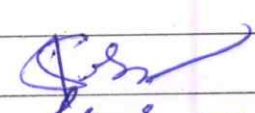
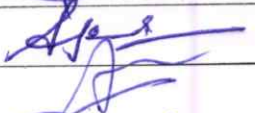
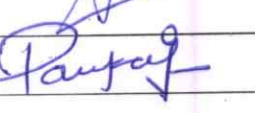
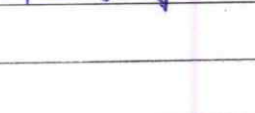


## Attendance Sheet of the IBSC, Members present in the meeting

Date: 23 May, 2022

Time: 02: 30 PM Onwards

Venue: Maharana Pratap Seminar Hall, Mewar University

Sr. No.	Name	Designation	Signature
1.	Prof (DR.) K.S. Rana	Vice - chancellor	
2	MR. B.L. Swarnatal	Registrar	
3.	Dr. Ajit Joshi	Asso. Prof.	
4	Dr. Mohammad Ashid	Head, Chemistry	
5.	Mrs. Pankaj Teli	Assist. prof.	

**Mewar University,  
Gangrar, Chittorgarh, (Rajasthan)**

No.

Date: 09 April, 2022

**Minutes of IBSC meeting**

1. A meeting of Institutional Bio-Safety Committee (IBSC) was held on 09 April, 2022 at 12:30 p.m. under chairmanship of Prof. (Dr.) K. S. Rana, chairman, IBSC.
2. The following members were present:

Sr. No.	Name	Designation
1	Prof. (Dr.) K. S. Rana	Vice Chancellor – Mewar University
2	Mr. B. L. Swarankar	Registrar – Mewar University
3	Dr. Ajit Joshi	I/C and Associate Professor, UTU Bardoli, Gujarat
4	Dr. Mohammad Ashid	HOD Chemistry - Mewar University
5	Dr. Ankita Mathur	Assistant Professor, Life Science Department, Mewar University
6	Dr. Arpana Sharma	Assistant Professor, Life Science Department, Mewar University
7	Mr. Pankaj Teli	Assistant Professor, Life Science Department, Mewar University

Following is the detail of members who could not attend the meeting, with reasons mentioned herewith:

Sr. No.	Name	Designation
1	DBT Nominee	-----
2	Dr. B. L. Jagetia	HOD Botany, MLV College, Bhilwara

**Agenda**

1. Introduction and welcome of members of IBSC by the Chairman, IBSC.
2. Infrastructure of the animal house establishment shall be discussed, if it is as per Environmental (Protection) Act, 1986 ('EPA, 1986') & Rules for the manufacture, Use, Import, Export and Storage of Hazardous Microorganisms/Genetically Engineered Organisms of cell 1989 (Known as 'Rules, 1989') guidelines.

3. Necessary discussion for the maintenance of animal house facility as per Environmental (Protection) Act, 1986 ('EPA, 1986') & Rules for the manufacture, Use, Import, Export and Storage of Hazardous Microorganisms/Genetically Engineered Organisms of cell 1989 (Known as 'Rules, 1989') guidelines will be discussed.
4. Protocol Guidelines to be prepared
5. Any other, with the permission of the chair.

### Proceedings

The chairperson welcomed all the members of IAEC and introduced them. Following points were discussed and resolved unanimously as under:

1. Infrastructure of the animal house establishment was reviewed and found to be as per Environmental (Protection) Act, 1986 ('EPA, 1986') & Rules for the manufacture, Use, Import, Export and Storage of Hazardous Microorganisms/Genetically Engineered Organisms of cell 1989 (Known as 'Rules, 1989') guidelines.
2. Necessary discussion for the maintenance of animal house facility as per Environmental (Protection) Act, 1986 ('EPA, 1986') & Rules for the manufacture, Use, Import, Export and Storage of Hazardous Microorganisms/Genetically Engineered Organisms of cell 1989 (Known as 'Rules, 1989') guidelines was held.
3. Protocol guidelines preparations was discussed and Mr. Pankaj Teli was assigned to prepare the documents in consultancy with Bio Safety Officer.
4. The meeting ended with vote of thanks by the chair.

**Decision / Recommendation of IBSC on New Research Protocol: *Not Applicable***

S.No.	Title of the Protocol	Protocol No.	Species proposed	Type of Microorganisms proposed	Number of Microorganisms proposed	Approved/Rejected/Deferred/Any other remark/observation of IBSC

  
 Registrar  
 Registrar  
 Mewar University  
 Gangrar, (Chittorgarh)

**Mewar University,  
Gangrar, Chittorgarh, (Rajasthan)**

No.

Date: 15/12/2021

**Minutes of IAEC meeting**

1. A meeting of Institutional Animal Ethics Committee (IAEC) was held on 15/12/2021 at 03:30 PM under chairmanship of **Prof. (Dr.) K. S. Rana**, chairman, IAEC.
2. The following members were present:

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1	Prof. (Dr.) K. S. Rana	Vice Chancellor – Mewar University
2	Ms. Deepti Shastri	Dy. Registrar – Mewar University
3	Dr. Mayadhar Barik	Senior Scientist, Department of Life Science, Mewar University
4	Dr. Umesh Garu	Assistant Professor, Department of Life Science, Mewar University
5	Dr. Dinesh Dhaker	Assistant Professor, Department of Agriculture, Mewar University
6	Prof. (Dr.) Kaushal K. Chandrul	Dean, Faculty of Pharmaceutical Science
7.	Dr. Ankita Mathur	Assistant Professor, Department of Life Science, Mewar University

**Agenda**

1. Introduction and welcome of members of IAEC by the Chairman, IAEC.
2. Infrastructure of the animal house establishment is discussed, if it is as per CPCSEA guidelines.
3. Necessary discussion for the maintenance of animal house facility as per CPCSEA guidelines are discussed.
4. Animal House protocol guidelines submission.
5. Any other, with the permission of the chair.

**Proceedings**

The chairperson welcomed all the members of IAEC and introduced them. Following points were discussed and resolved as under:



1. Infrastructure for the establishment of the animal house establishment was reviewed and found to be as per CPCSEA guidelines.
2. Necessary discussion for the maintenance of animal house facility as per CPCSEA guidelines was reviewed.
3. Protocol guidelines to be prepared.
4. The meeting ended with vote of thanks by the chair.

**Decision / Recommendation of IAEC on New Research Protocol:**

S.No.	Title of the Protocol	Protocol No.	Species proposed	Total Housing Capacity for Species proposed	Number of animals proposed	Number of animals recommended by IAEC	Approved/Rejected/Deferred/Any other remark/observation of IAEC



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**Advance Research Centre**  
Mewar University,  
Chittorgarh(Rajasthan)

**Ref.: MU/REC/Minutes/2021/01**

**Date: November 19<sup>th</sup> 2021**

**Minutes of the meeting - Research Ethical Committee**

A meeting of Research Ethical Committee was held on Nov 19<sup>th</sup> 2021 at 3 PM at office of ARC (Advance Research Center) Room No.-208. The following members were present in the meeting:

- |                                 |                           |
|---------------------------------|---------------------------|
| 1. Prof. Dr. Hari Singh Chauhan | -Vice Chairman , MUREC    |
| 2. Dr. Jyoti Singh Raghav       | -Member Secretary , MUREC |
| 3. Dr. Gulzar Ahmed             | -Member,MUREC             |
| 4. Mr. Sayed Nasir Hasan        | -                         |
| 5. Mr. Kosha Krishna Dutta      | -Database Manager,MUREC   |
| 6. Mr. Bachhalal Pal            | - Special Invitee         |

The Following Points were discussed and resolved

1. Taking the Research project from various agencies.

Decision : Dr. Gulzar Ahmed and Dr. Jyoti Singh Raghav will oversee the research projects and they will also look after the projects that can be taken up by the Mewar University.

Dr. Gulzar Ahmed will form a group of some faculty members belonging to different departments/faculties. This group will assist Dr. Gulzar Ahmed in the pursuit of projects.

2. Planning for the online orientation program for preparation/writing research projects.



Decision: MUREC will conduct an online orientation program for the MUREC team and other faculty members who are interested in learning about the project writing and submission process.

Prof. (Dr.)Hari Singh Chauhan, Dr. GulzarAhmed,Dr. Jyoti Singh Raghav and Mr. Sayed Nasir Hasan will decide the date of online orientation program.




Prof. (Dr.) Sarvottam Dixit will co-ordinate to the resource persons.

House recommended the name of the director of DST as the mentor and resource person.

### 3. Research oriented practice sessions

Decision: A research orientation program called **Research Oriented Practice Session** will be conducted for all the teaching faculty members. Sessions will be based on knowledge and practice.

### Participants Signature

1. Prof. Dr. Hari Singh Chauhan 
2. Dr. Gulzar Ahmed 
3. Dr. Jyoti Singh Raghav
4. Mr. Sayed Nasir Hasan 
5. Mr. Kosha Krishna Dutta
6. Mr. Bachhallal Pal







**Advance Research Centre**  
Mewar University,  
Chittorgarh(Rajasthan)




Decision: MUREC will conduct an online orientation program for the MUREC team and other faculty members who are interested in learning about the project writing and submission process.

Prof. (Dr.)Hari Singh Chauhan, Dr. GulzarAhmed,Dr. Jyoti Singh Raghav and Mr. Sayed Nasir Hasan will decide the date of online orientation program.

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House recommended the name of the director of DST as the mentor and resource person.

#### Participants Signature

1. Prof. Dr. Hari Singh Chauhan 
2. Dr. Gulzar Ahmed 
3. Dr. Jyoti Singh Raghav
4. Mr. Sayed Nasir Hasan 
5. Mr. Kosha Krishna Dutta
6. Mr. Bachhallal Pal



**Advance Research Centre  
Mewar University  
Gangrar, Chittorgarh (Rajasthan)**

Ref: MU/REC/Minutes/2020/

Dated: October 06, 2020

**First Minutes of The Meeting of Research Ethical Committee**

A meeting of Research Ethical Committee was held on Oct. 6, 2020 at 3.00 pm at Office of Prof. Sarvottam Dixit. The following members were present in the meeting

1. Prof. (Dr.) Sarvottam Dixit
2. Dr. Ahsan Rizvi
3. Dr. Mayadhar Barik
4. Dr. Jyoti Singh Raghav
5. Dr. Gulzar Ahmed

The following points were discussed and resolved

1. A brief introduction of the working of the committee was explained by Prof. Dixit. In his vision he emphasized the committee members to do their best work of research and improve the quality of research at University. He guided the members to publish research articles in Scopus/web indexed journals, to work on the research projects, to explain for enhancing the research environment of the University.
2. Prof. Dixit distributed the work of research as follows
  - Dr. Ahsan will work for his research project which was sanctioned by SERB and will also plan for new projects.
  - Dr. Barik will look after all the publication/projects of the University staff members and guide them to publish their articles.
  - Dr. Ahmed will give a presentation on his research work to be submit for a project in the field of nanotechnology/ Electronic Structure after 15 days.
  - Dr. Raghav to identify her new field of research work and look after the collaborations with the nearby Research groups.
3. Some other works regarding enhancing the research environment of University were also discussed.
4. The meeting ended with a <sup>note of</sup> ~~cup of tea with~~ Thanks.

Signature Members

(Dr. Gulzar Ahmed) Gulzar  
(Dr. Jyoti) Jyoti  
06/10/2020  
Ahsan

Signature Chairman

(Dr. S. Dixit)  
08-10-2020  
(Dr. Mayadhar)  
(Dr. Ahsan)



MEWAR  
UNIVERSITY

**Advance Research Center**  
Running Under  
Mewar University Research Ethical Council  
(MUREC)

Ref No: MUREC/Reg.Off/21-22/02

Date: 25/01/2022

**Minutes of the Meeting – Research Ethical Committee**

**Sub:** Reconstitution of Research Ethical Committee (REC)

A meeting of Research Ethical Committee was held on 20<sup>th</sup> Jan 2022 at 11:00 AM at Chairman, MUREC Office Room No: - 211. The meeting was presided by the Prof. (Dr.) Sarvottam Dixit, Chairman of MUREC. The following members were present in the meeting:

1. Dr. Gulzar Ahmed, HOD, Department of Physics
2. Dr. Jyoti Singh Raghav, Associate Prof. Department of Mathematics
3. Dr. Hari Singh Chauhan, Professor Department of Physics
4. Mr. Sayed Nasir Hasan, Assistant Prof. Department of Computer Application
5. Mr. Kosha Krishna Datta, Plagiarism officer & Research Database Manager

**Meeting Agenda:-**

1. Reconstitution of REC committee.

**Decision: -**

1. Some of the members of REC were relieved from the University. So it is needed to reconstitute the committee.
2. Dr. Ahsan Z. Rizvi and Dr. mayadhar Barik were removed from the committee.
3. Dr. Gulzar Ahmed, HOD, Department of Physics has been nominated as the Vice-Chairman of REC with the approval of Prof. (Dr.) Sarvottam Dixit, Chairman, MUREC.
4. The committee members suggested for addition of following members:-
  - a. Dr. Sonia Singla, Associate Prof., Department of Economics Core Member
  - b. Dr. Manohar Lal Meghwal, Assistant Prof., Department of Horticulture Core Member
  - c. Mr. Sayed Nasir Hasan, Assistant Prof., Department of Computer Application Executive Officer
2. It has been decided with the approval of Prof. (Dr.) Sarvottam Dixit, Chairman of REC. New committee of Research Ethical Committee will function with the following members:
  1. Dr. Gulzar Ahmed, HOD, Department of Physics Vice – Chairman
  2. Dr. Jyoti Singh Raghav, Associate Prof. Department of Mathematics Member-Secretary
  3. Dr. Hari Singh Chauhan, Professor Department of Physics Core Member
  4. Dr. Sonia Singla, Associate Prof. Department of Economics Core Member